

MEMORANDUM

TO: Cape Elizabeth Town Council
FROM: Michael McGovern, Town Manager
DATE: December 1, 2014
SUBJECT: Draft Special Event Facility Ordinance

Town staff has met with representatives of the Sprague Corporation regarding the evolving use of the Wentworth Lodge as a special event facility. In order to bring this use of the property into alignment with town ordinance, a draft Special Event Facility Zoning Ordinance Amendment has been prepared in cooperation with the property owner.

The draft amendment would make special event facilities a permitted use in the Residence A District on lots held in common ownership of at least 15 acres. A special event facility would require Site Plan Review. The draft amendment and map depicting the approximate areas where a special event facility may be allowed are enclosed.

Special events tend to be booked several months in advance, which makes expeditious consideration of this amendment desirable. The amendment should be referred to the Planning Board with a deadline to provide a recommendation to the Town Council by March 30, 2015.